



# THE FUTURE LOOKS *BRIGHT*

**PART-TIME  
COURSES**  
SEPTEMBER 2017



**MCAST**

Malta College of Arts, Science & Technology





## Welcome

The new edition of the MCAST Part-Time Courses Prospectus is out again! Together with long-standing, popular courses, we are pleased to announce the launch of a much wider selection of new, accredited part-time programmes.

We strive to offer a broad array of high quality, part-time programmes, ranging from short hobby courses to accredited ones, going up to degree and Masters level. Our programmes are reviewed and updated constantly and are aligned to the industry needs.

Thousands of students have experienced our part-time courses during the past years and we are proud to acknowledge their consistent positive feedback. This is the result of our dedicated lecturing staff and administrative support, which students receive during their training at MCAST. Resourced with the latest equipment, software and technology, our studios, workshops, labs and classrooms present a new dimension towards learning. We consider this to be essential, especially because our courses emphasise the hands-on experience of participants.

Following the successful launch of the part-time Master's degree programmes last year, MCAST is proud to launch another two programmes at MQF Level 7: the PGCert Research Methods and the Masters by Research. Both new programmes are being launched in collaboration with the University College. A wide selection of MQF Level 4 part-time programmes is also featuring for the first time in this edition. Among the most interesting new courses are: Introduction to Emergent Curriculum Approach in the Early Years, Fitness Training, Scientific Investigation, Dealing with Challenging Behaviour and MCAST Award in Children's Care, Learning and Development.

We invite you to go through the list of all the part-time courses on offer in this edition of the prospectus. We are positive that you will find the right programme to suit your needs and aspirations. We look forward to being at your service throughout the time you spend at MCAST.

**Stephen Vella**

GENERAL MANAGER

MCAST Gateway to Industry

**APPLIED SCIENCES**

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
AS00614P	<b>MCAST Advanced Diploma in Water Technology and Operations</b>	4	120 <sup>1</sup>	Mon, Wed & Fri	1700-2000	3 years	€ 2,900 <sup>2,3</sup>
AS50214P	<b>MCAST Higher Diploma in Environmental Conservation</b>	5	120 <sup>1</sup>	Mon, Wed & Fri	1700-2000	3 years	€ 3,150 <sup>2,3</sup>
AS00112	<b>Astronomy Basics</b>	3	4	Tue & Thur	1700-2000	40 hrs	€ 235
CS04814	<b>Decontamination Science</b>	3	4	Tue & Thur	1700-2000	40 hrs	€ 250
AS00212	<b>Decontamination Management</b>	4	4	Mon & Wed	1700-1900	40 hrs	€ 250
AS00413	<b>Applied Laboratory Science</b>	3	32	Mon, Wed & Fri	1700-2000	320 hrs	€ 1,590 <sup>2</sup>
AS01017	<b>Fundamentals of Science</b> <b>NEW</b>	4	6	Tue & Thur	1700-2000	40 hrs	€ 320
AS01117	<b>Working in the Science Industry</b> <b>NEW</b>	4	6	Mon & Wed	1700-2000	40 hrs	€ 270
AS01217	<b>Scientific Investigations</b> <b>NEW</b>	4	6	Tue & Thur	1700-2000	40 hrs	€ 360
AS01317	<b>Microbiological Practical Techniques</b> <b>NEW</b>	4	6	Mon & Wed	1700-2000	40 hrs	€ 360
AS01417	<b>Development through Life Stages</b> <b>NEW</b>	4	6	Tue & Thur	1700-2000	40 hrs	€ 270
AS01517	<b>Public Health</b> <b>NEW</b>	4	6	Mon & Wed	1700-2000	40 hrs	€ 270
AS01617	<b>Dealing with Challenging Behaviour</b> <b>NEW</b>	4	6	Tue & Thur	1700-2000	40 hrs	€ 270
CS04911P	<b>Health Food Stores' Personnel</b>			Mon, Wed & Fri	1800-2000	40 hrs	€ 170
AS00715P	<b>Basic Water Science</b>			Mon & Wed	1800-2000	40 hrs	€ 275
AS00815P	<b>Water Quality, Sampling and Analysis</b>			Tue & Thur	1800-2000	40 hrs	€ 275
AS01717	<b>Our Natural Heritage</b> <b>NEW</b>			Mon & Wed	1700-2000	15 hrs	€ 140

All courses are held at the MCAST Main Campus, Paola

<sup>1</sup> ECTS. <sup>2</sup> Course fee can be paid in installments. <sup>3</sup> Course forms part of the Get Qualified Scheme.

**CENTRE OF AGRICULTURE, AQUATICS AND MARINE ANIMALS**

AG02417	<b>Poultry Keeping - Introduction</b>	2	1	Mon	1700-1900	20 hrs	€ 105
AG02517	<b>Rabbit Keeping - Introduction</b>	2	1	Tue	1700-1900	20 hrs	€ 105
AG02717	<b>Organic Farming - Introduction</b>	2	2	Thur	1700-1900	25 hrs	€ 130
AG02817	<b>Principles of Horticulture and Landscaping</b>	3	3	Tue	1800-2000	40 hrs	€ 190
AG00417	<b>Feline (Cat) Breeds and Grooming</b>	2	2	Thur	1730-1930	28 hrs	€ 130
AG02617	<b>Hydroponics Science</b>	2	2	Wed	1800-2000	30 hrs	€ 240

CENTRE OF AGRICULTURE, AQUATICS AND MARINE ANIMALS

COURSE NO.	COURSE TITLE	DAY	TIME	CONTACT HOURS	FEE
AG00109P	Canine (Dog) Breeds and Grooming	Mon	1730-1930	28 hrs	€ 130
AG00509P	Flower Arrangement - Introduction	Tue	1730-1930	24 hrs	€ 120
AG04915P	Flower Arrangement - Advanced	Wed	1730-1930	20 hrs	€ 170
AG00609P	Gardening - Introduction	Wed	1730-1930	26 hrs	€ 130
AG04415P	Gardening - Advanced	Tue	1730-1930	30 hrs	€ 245
AG01612P	Vinification (Wine Making) - Introduction	Tue	1800-2000	16 hrs	€ 85
AG01712P	Viticulture (Wine Grape Growing)- Introduction	Thur	1800-2000	20 hrs	€ 95
AG01909P	Wine Making - Advanced	Mon	1800-2000	52 hrs	€ 245
AG02109P	Herbalism for Self Healing	Fri	1800-2000	30 hrs	€ 170
AG03212P	Herbalism for Self Healing - Advanced	Tue	1800-2000	40 hrs	€ 230
AG03814P	Husbandry and Breeding of Exotic Finches	Wed	1800-2000	30 hrs	€ 225
AG03714P	Freshwater Ornamental Fishkeeping in Home Aquaria - Introduction	Fri	1730-1930	30 hrs	€ 225
AG04014P	Plant Protection for Ornamental Plants	Wed	1700-1900	14 hrs	€ 120
AG04114P	Pest and Disease Control of Field Crops	Fri	1800-2000	50 hrs	€ 350
AG03614P	Urban Tree Pruning	Thur	1800-2000	21 hrs	€ 280
AG03914P	Dog Training - Introduction	Thur	1700-1900	20 hrs	€ 150
AG04315P	Food - From Farm to Fork	Mon	1800-2000	36 hrs	€ 240
AG04515P	Introduction to Farriery (tan-nagħal)	Wed	1800-2000	28 hrs	€ 225
AG04615P	The Living Art of Bonsai	Fri	1800-2000	30 hrs	€ 245
AG04715P	Cultivation of Citrus Trees	Mon	1800-2000	20 hrs	€ 170
AG04815P	Cultivation of Olive Trees	Fri	1800-2000	20 hrs	€ 170
AG03112P	Olive Oil Tasting - Introduction <sup>1</sup>	Thur	1730-2000	20 hrs	€ 155
AG05016P	Equine Wellbeing	Mon	1800-2000	30 hrs	€ 245
AG05271P	Sommelier <sup>2</sup>	Mon <sup>3</sup>	0900-1800	90 hrs	€ 1,800

All courses are held at the MCAST Campus, Qormi

<sup>1</sup> Lessons are held in English. <sup>2</sup> Course is delivered in collaboration with the 'Club Malta - Associazione Italiana del Sommelier'. This is a complete Sommelier Course. <sup>3</sup> Course will be delivered one Monday a month.

INSTITUTE OF  
**BUSINESS MANAGEMENT AND COMMERCE**

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE	
BC07615	Advertising	4	8	Tue	1730-2000	75 hrs	€ 335	
BC07815	Business and Industrial Administration	4	8	Thur	1730-2000	75 hrs	€ 335	
BC07915	Business Practice	4	8	Tue	1730-2000	75 hrs	€ 335	
BC08015	Customer Relations	4	6	Tue	1730-2000	40 hrs	€ 185	
BC08115	Communicating Effectively in a Business Environment	4	5	Tue	1730-2000	30 hrs	€ 135	
BC08315	Effective Management	4	6	Tue	1730-2000	40 hrs	€ 185	
BC08415	Effective Operations Management	4	6	Thur	1730-2000	40 hrs	€ 185	
BC08515	English for Business	4	6	Tue	1730-2000	50 hrs	€ 225	
BC08615	Finance for Non-Financial Managers	4	6	Wed	1730-2000	40 hrs	€ 185	
BC08715	Human Resources Management	4	8	Tue	1730-2000	75 hrs	€ 335	
BC08811	Internet Marketing	4	8	Thur	1730-2000	75 hrs	€ 335	
BC08915	Marketing Research	4	8	Thur	1730-2000	75 hrs	€ 335	
BC09215	Project Management	4	8	Tue	1730-2000	75 hrs	€ 335	
BC09715	Soft Skills Training	4	4	Thur	1730-2000	45 hrs	€ 205	
BC10115	Writing & Implementing a Marketing Plan	4	6	Wed	1730-2000	40 hrs	€ 185	
BC10215	Writing a Business Plan	4	6	Tue	1730-2000	50 hrs	€ 225	
BC13316	Maltese for Foreigners	2	3	Tue	1730-2000	60 hrs	€ 295	
BC04616	Planning and Managing Events	3	4	Thur	1730-2000	60 hrs	€ 285	
BC10811	Foundation Certificate in Accounting <sup>1</sup>	3	17	Tue, Thur & possibly Wed	1730-2030	185 hrs	€ 615	
BC10911	Advanced Diploma in Accounting <sup>1</sup>	4	26	Tue, Thur & possibly Wed	1730-2030	345 hrs	€ 1,370 <sup>5</sup>	
BC13617	Certificate in Insurance (Cert CII) <sup>7</sup> awarded by the Chartered Institute of Insurance (UK)	<b>NEW</b>	4	45 (CII credits)	Tue & Thur	1730-2030	75 hrs	€ 900
BC13717	Diploma in Insurance (Dip CII) <sup>7</sup> awarded by the Chartered Institute of Insurance (UK)	<b>NEW</b>	5	120 (CII credits) <sup>4</sup>	Tue & Thur	1730-2030	150 hrs	€ 1,600 <sup>6</sup>
BC00811P	Business Statistics			Thur	1730-2000	75 hrs	€ 335	
BC01415P	Dissertation and Report Writing			Thur	1730-2000	30 hrs	€ 135	
MG2115003	CIPS-Diploma in Procurement and Supply (MQF Level 5) <sup>2</sup>			Mon & Thur	1730-2000	250 hrs	€ 2,150 <sup>5,6</sup>	
BC13216P	MCAST Professional Certificate in Financial Services (MQF Level 4) <sup>3</sup>			Tue, Wed & Thur	1730-2030	1Yr	€ 1,750 <sup>5</sup>	
BC13116P	Bachelor of Arts (Honours) in Business Management			Tue, Wed & Thur	1730-2030	4 yrs	€ 3,600 <sup>5,6</sup>	
BC6-02-16P	Bachelor of Science (Honours) in Financial Services Management <b>NEW</b>			Tue & Thur	1730-2030	5 yrs	€ 6,800 <sup>5,6</sup>	

All Courses are held at the MCAST Main Campus, Paola

<sup>1</sup> Fee does not include the following: One time Registration Fee GBP 130, Annual Membership Fee GBP 70. Exams Level 3 at GBP 45 each exam. Fees are indicative. <sup>2</sup> Course fee includes CIPS student registration fee and textbooks but excludes CIPS examination fees. Lessons can be from 2 to 2.5 hrs long depending on module; <sup>3</sup> Course is intended as an entry requirement for the London Institute of Banking and Finance BSC Banking Practice and Management.

<sup>4</sup> ECTS. <sup>5</sup> Course fee can be paid in installments. <sup>6</sup> Course forms part of the Get Qualified Scheme. <sup>7</sup> Course fee does not include registration fee, which is approximately €102 and examination fees.

# INSTITUTE FOR THE CREATIVE ARTS

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE	
AD03117	AutoCAD 2D - Basic	3	3	Tue	1800-2000	20 hrs	€ 95	
AD03117	AutoCAD 2D - Basic	3	3	Fri	1800-2000	20 hrs	€ 95	
AD03217	AutoCAD 2D - Advanced	4	3	Tue	1800-2000	20 hrs	€ 95	
AD03217	AutoCAD 2D - Advanced	4	3	Fri	1800-2000	20 hrs	€ 95	
AD03317	AutoCAD 3D - Basic	5	3	Wed	1800-2000	20 hrs	€ 95	
AD03317	AutoCAD 3D - Basic	5	3	Fri	1800-2000	20 hrs	€ 95	
AD03417	Drawing and Painting - Beginners	1	2	Mon	1800-2000	26 hrs	€ 190	
AD03717	Fashion Design	2	4	Mon	1730-1930	26 hrs	€ 190	
AD03817	Interior Design and Decoration I (Maltese)	1	3	Mon	1800-2000	26 hrs	€ 190	
AD03817	Interior Design and Decoration I (Maltese)	1	3	Tue	1800-2000	26 hrs	€ 190	
AD03817	Interior Design and Decoration I (English)	1	3	Tue	1730-1930	26 hrs	€ 190	
AD03917	Interior Design and Decoration II (English)	2	3	Thur	1730-1930	26 hrs	€ 190	
AD03917	Interior Design and Decoration II (Maltese)	2	3	Fri	1800-2000	26 hrs	€ 190	
AD08717	Acting (Principles of Performance)	<b>NEW</b>	4	4	Thur	1800-2000	35 hrs	€ 230
AD08817	Sewing Techniques	<b>NEW</b>	4	4	Fri	1800-2000	35 hrs	€ 345
AD08917	Flat pattern drafting	<b>NEW</b>	4	4	Tue	1800-2000	35 hrs	€ 325
AD09017	Technical skills for performance	<b>NEW</b>	4	4	Wed	1800-2000	35 hrs	€ 240
AD09117	Design skills for performance	<b>NEW</b>	4	4	Wed	1800-2000	35 hrs	€ 240
AD00817P	Ceramics I <sup>1</sup>			Mon	1800-2000	26 hrs	€ 240	
AD00917P	Ceramics II <sup>1</sup>			Tue	1800-2000	26 hrs	€ 240	
AD02109P	Tailoring - Beginners			Wed	1830-2130	26 hrs	€ 190	
AD02209P	Tailoring - Intermediate			Fri	1830-2130	26 hrs	€ 190	
AD02309P	Tailoring - Advanced			Thur	1830-2100	26 hrs	€ 190	
AD05912P	Adobe After Effects as an Editing Tool			Mon	1800-2000	24 hrs	€ 175	
AD06313P	Jewellery Making - Introduction			Fri	1830-2030	26 hrs	€ 190	
AD06413P	Photography - Introduction			Wed	1800-2000	26 hrs	€ 190	
AD07114P	Photography - Intermediate			Mon	1800-2000	26 hrs	€ 230	
AD06513P	Filmmaking - Introduction			Wed	1800-2000	26 hrs	€ 245	
AD08016P	Filmmaking - Advanced			Mon	1800-2000	26 hrs	€ 190	
AD06913P	Stage Set Design			Tue	1800-2000	30 hrs	€ 195	
AD07715P	Art Appreciation - Looking at works of art in a meaningful way			Thur	1800-2000	30 hrs	€ 260	
AD08216P	Pastel Techniques - Introduction			Mon	1800-2000	26 hrs	€ 190	
AD08316P	Pastel Techniques - Intermediate			Thur	1730-1930	39 hrs	€ 295	
AD08416P	Watercolour Techniques - Introduction			Fri	1800-2000	39 hrs	€ 295	
AD08617P	Water Colour Techniques - Intermediate			Wed	1800-2000	39 hrs	€ 295	
MG2116009	An Introdicton to Stained Glass Creations			Mon	1730-1930	30 hrs	€ 245	

All courses are held at the MCAST Campus, Mosta

<sup>1</sup> Course fee does not include materials required and have to be provided by the applicant.

**BUILDING AND CONSTRUCTION ENGINEERING**

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
CE02610	Architectural Drafting Principles	3	5	Tue & Thur	1730-2000	60 hrs	€ 205
CE02710	Advanced Architectural Drafting Techniques	4	5	Mon & Wed	1730-2000	60 hrs	€ 205
CE03410	Classical Architecture Drafting	4	4	Mon & Wed	1730-2000	34 hrs	€ 185
CE00909P	DIY Home Maintenance	-	-	Tue & Wed	1730-2000	40 hrs	€ 155
CE01209P	Woodwork - Introduction	-	-	Thur	1730-2000	32 hrs	€ 120
CE02009P	Wood Conservation and Restoration Awareness	-	-	Wed	1800-2000	30 hrs	€ 110
CE02609P	Welding Course - Introduction	-	-	Tue & Thur <sup>5</sup>	1730-2000	36 hrs	€ 375
CE02609P	Welding Course - Introduction	-	-	Sat <sup>5</sup>	0800-1200	36 hrs	€ 375
CE03315	Basic Manual Metal Arc Welding (MMA)	2	4	Tue & Thur <sup>5</sup>	1730-2000	40 hrs	€ 405
CE03315	Basic Manual Metal Arc Welding (MMA)	2	4	Sat <sup>5</sup>	0800-1200	40 hrs	€ 405
CE02911	Manual Metal Arc Welding (MMA)	3	4	Sat <sup>5</sup>	0800-1200	60 hrs	€ 530
CE03015	Oxy-Acetylene Welding	2	4	Sat <sup>5</sup>	0800-1200	40 hrs	€ 320
CE03115	Metal Inert Gas (MIG) Welding	2	4	Sat <sup>5</sup>	0800-1200	40 hrs	€ 370
CE03211	Metal Inert Gas (MIG) Welding	3	4	Sat <sup>5</sup>	0800-1200	60 hrs	€ 500
CE03715	Tungsten Inert Gas (TIG) Welding	2	4	Sat <sup>5</sup>	0800-1200	40 hrs	€ 810
CE03811	Tungsten Inert Gas (TIG) Welding	3	4	Sat <sup>5</sup>	0800-1200	60 hrs	€ 1,150
CE05813	Flux Core Arc Welding (FCAW) Tee Fillets and One Sided Butts	3	4	-	-	-	-
CE05813-1	Unit 1: FCAW - Tee Fillet Joints	-	-	Sat <sup>5</sup>	0800-1200	28 hrs	€ 550
CE05813-2	Unit 2: FCAW - One Sided Butt Joints using Ceramic Backing Strips	-	-	Sat <sup>5</sup>	0800-1200	32 hrs	€ 540
CE03611	MCAST Award in Manual Metal Arc Welding Pipe (MMA)	4	11	-	-	-	-
CE03611-1	Unit 1: Manual Metal Arc Welding (MMA) Technology & Safety	4	3	Sat <sup>5</sup>	0800-1200	32 hrs	€ 330
CE03611-2	Unit 2: Manual Metal Arc Welding Plate	4	4	Sat <sup>5</sup>	0800-1200	64 hrs	€ 1,525
CE03611-3	Unit 3: Manual Metal Arc Welding Pipe	4	4	Sat <sup>5</sup>	0800-1200	64 hrs	€ 2,300
CE06215	MCAST Award in Tungsten Inert Gas (TIG) Pipe Welding <sup>1</sup>	4	11	-	-	-	-
CE06215-1	Unit 1: Tungsten Inert Gas (TIG) Technology and Safety	-	-	Sat <sup>5</sup>	0800-1300	32 hrs	-
CE06215-2	Unit 2a: Tungsten Inert Gas (TIG) Welding - Sheet: Low Carbon Steel	-	-	Sat <sup>5</sup>	0800-1300	64 hrs	-
CE06215-3	Unit 2b: Tungsten Inert Gas (TIG) Welding - Sheet: Stainless Steel	-	-	Sat <sup>5</sup>	0800-1300	64 hrs	-
CE06215-4	Unit 3a: Tungsten Inert Gas (TIG) Welding - Pipe: Low Carbon Steel	-	-	Sat <sup>5</sup>	0800-1300	64 hrs	-
CE06215-5	Unit 3b: Tungsten Inert Gas (TIG) Welding - Pipe: Stainless Steel	-	-	Sat <sup>5</sup>	0800-1300	64 hrs	-

INSTITUTE OF  
**ENGINEERING AND TRANSPORT**

**BUILDING AND CONSTRUCTION ENGINEERING - CONTINUED**

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
CE04312	<b>MCAST Award in Weldability of Metals and the Management of Engineering Welding</b>	5	20 <sup>4</sup>	-	-	-	-
CE04312-1	Unit 1: Weldability of Carbon and Low Carbon Steels	5	4	Tue & Thur <sup>5</sup>	1700-1900	32 hrs	€ 210
CE04312-2	Unit 2: Weldability of Stainless Steel	5	4	Tue & Thur <sup>5</sup>	1700-1900	32 hrs	€ 210
CE04312-3	Unit 3: Non Destructive Examination and Symbols for Welding Technology	5	4	Tue & Thur <sup>5</sup>	1700-1900	32 hrs	€ 210
CE04312-4	Unit 4: Fixtures, Positioners and Safe Practices	5	4	Tue & Thur <sup>5</sup>	1700-1900	32 hrs	€ 210
CE04312-5	Unit 5: Codes, Standards and Weld Quality	5	4	Tue & Thur <sup>5</sup>	1700-1900	32 hrs	€ 210
CE06515P	<b>Mathematics for Construction Industry - Introduction</b>	2	4	Mon & Thur	1730-1930	40 hrs	€ 235
CE03310	<b>Construction Site Management</b>	4	12	Mon, Wed & Thur	1730-2000	120 hrs	€ 590
CE02512	<b>Scaffolding and Access Course - Part 1<sup>2</sup></b>	2	5	Sat	0800-1200	80 hrs	€ 305
CE04112	<b>Scaffolding and Access Course - Part 2<sup>2</sup></b>	3	6	Sat	0800-1300	90 hrs	€ 400
CE04715P	<b>Lift Operation Awareness</b>	2	2	Tue, Thur & 2 sessions on Sat	1800-2000 0800-1200	30 hrs	€ 150
CE04815P	<b>Lift Installers</b>	3	3		1800-2000 0800-1200	54 hrs	€ 280
CE05112	<b>LPG Installations Certified Installer: for Fitters</b>	3	4	Tue, Thur & Sat	1500-1600 0800-1200	51 hrs	€ 395
CE05913P	<b>Plumbing Installations using Fusion Welded Pipes and Fittings<sup>3</sup></b>	-	-	Mon & Thur	1730-1930	16 hrs	€ 170
CE03911	<b>Heat Pumps Installations</b>	4	4	Tue & Fri	1730-2000	40 hrs	Price on Demand
CE01109P	<b>Heating, Ventilation and Air Conditioning</b>	-	-	Mon & Thur	1730-2000	80 hrs	€ 230
CE05417	<b>Stationary Refrigeration Systems; Cat. 1</b>	4	3	All week + specific days for practical	1500-2100	35 hrs	€ 260
CE05517	<b>Stationary Refrigeration Systems; Cat. 2</b>	3	2			30 hrs	€ 205
CE05617	<b>Stationary Refrigeration Systems; Cat. 3</b>	3	2			25 hrs	€ 160
CE05717	<b>Stationary Refrigeration Systems; Cat. 4</b>	3	2			25 hrs	€ 160
CE07117	<b>Hydrocarbon charged Refrigeration and Air Conditioning Equipment (F Gas License Update)</b> <b>NEW</b>	3	2	Tue & Thu	1530-1830	30 hrs	€ 850



# INSTITUTE OF ENGINEERING AND TRANSPORT

## BUILDING AND CONSTRUCTION ENGINEERING - CONTINUED

COURSE NO.	COURSE TITLE	MGF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
CE05317	Dry Stone Wall Restoration (Restawr tal-Hitan tas-Sejjieħ)	2	1	Sat	0800-1300	20 hrs	€ 80
CE05017	Preparation and Laying of Marbled Stairs	2	2	Mon & Thur	1800-2000	20 hrs	€ 160
CE01309P	Plastering and Tile Laying	-	-	Tue & Wed	1730-2030	60 hrs	€ 205
CE01309P	Plastering and Tile Laying	-	-	Thur & Fri	1730-2030	60 hrs	€ 205
CE01409P	Practical Stone Dressing (part of Stone Mason Part 1)	-	-	Mon & Tue	1730-2000	30 hrs	€ 135
CE01509P	Stone Laying (part of Stone Mason Part 1)	-	-	Mon & Tue	1730-2000	30 hrs	€ 135
CE01609P	Stone Mason's Course (Leading to Mason's Licence) - Part 1	-	-	Mon & Tue	1730-2000	60 hrs	€ 480
CE01709P	Stone Mason's Course (Leading to Mason's Licence) - Part 2	-	-	Wed & Thur	1730-2000	60 hrs	€ 480
CE02109P	Design of Arches (part of Stone Mason Part 2)	-	-	Wed & Thur	1730-2000	20 hrs	€ 125
CE02209P	Design of Stairs (part of Stone Mason Part 2)	-	-	Wed & Thur	1730-2000	20 hrs	€ 125
CE06315	Concrete Technology - Part 1	3	4	Tue & Thur	1730-2000	40 hrs	€ 245
CE06415	Steel Fixing - Part 1	3	4	Mon & Wed	1730-2000	40 hrs	€ 245
CE06615	Geospatial Engineering in Construction and Civil Engineering	4	30	-	-	-	-
CE06615-1	Unit 1: Mathematics in Construction and Civil Engineering	-	-	Mon, Wed & sessions on Sat	1730-1930 0800-1200	60 hrs	€ 360
CE06615-2	Unit 2: Surveying in Construction	-	-			60 hrs	€ 360
CE06615-3	Unit 3: Setting out Processes	-	-			60 hrs	€ 360
CE06615-4	Unit 4: Surveying Technology	-	-			60 hrs	€ 360
CE06615-5	Unit 5: Topographic Surveying	-	-			60 hrs	€ 360
CE06615-6	Unit 6: Spatial Data Techniques	-	-			60 hrs	€ 360
CE06715	Preparation and Installation of Flat Gypsum Boards	3	4	Sat	0800-1200	64 hrs	€ 485
CE06815	Intermediate Woodwork - Bench Joinery	3	8	Sat	0800-1100	120 hrs	€ 675
CE06915P	Cone and Hemispherical Dome Common Geometry	-	-	Mon	1730-1930	12 hrs	€ 130
CE07015P	Air Carbon-Arc Gouging	-	-	Sat	0800-1100	14 hrs	€ 155
CE50114P	MCAST Higher Diploma in Masonry Heritage Skills (Kapumastru)	5	120 <sup>4</sup>	Mon, Wed, Fri <sup>5</sup>	1800-2000	4 years	€ 4,500 <sup>6,7</sup>

All Courses are held at the MCAST Campus, Naxxar

<sup>1</sup> Candidates can complete this award either in Low Carbon Steel by taking Unit 1, Unit 2a and Unit 3a. Candidates can complete this award either in Low Carbon Steel by taking Unit 1, B. <sup>2</sup> A medical certificate showing that applicant is fit for this course should be attached to the application form. <sup>3</sup> Materials used during the course are donated by Aquatherm (Malta) Ltd. <sup>4</sup> ECTS. <sup>5</sup> Days are subject to change. <sup>6</sup> Course fee can be paid in installments. <sup>7</sup> Course forms part of the Get Qualified Scheme.

INSTITUTE OF  
**ENGINEERING AND TRANSPORT**

ELECTRICAL AND ELECTRONICS ENGINEERING

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
EE01611	<b>MCAST Award in Electrical / Electronics Technology</b>	3	16	-	-	240 hrs (2 years)	-
EE01611-1	Unit 1: Electronic Principles	-	-	Mon & Wed	1730-2030	60 hrs	€ 360
EE01611-2	Unit 2: Design Construction and Testing of Electronic Circuits	-	-	Mon & Wed	1730-2030	60 hrs	€ 360
EE01615-3	Unit 3: Electrical Principles	-	-	Tue & Thur	1730-2030	60 hrs	€ 360
EE01615-4	Unit 4: Domestic Appliance Fault-Finding and Repair	-	-	Tue & Thur	1730-2030	60 hrs	€ 360
EE01715	<b>MCAST Award in Microelectronics</b>	4	24	-	-	360 hrs (2 years)	-
EE01715-1	Unit 1: PLCs - Introduction	-	-	Tue & Fri	1730-2030	60 hrs	€ 360
EE01715-2	Unit 2: PLCs - Advanced	-	-	Mon & Thur	1730-2030	60 hrs	€ 360
EE01715-3	Unit 3: Microcontrollers - Introduction	-	-	Tue & Fri	1730-2030	60 hrs	€ 360
EE01715-4	Unit 4: Electronics	-	-	Mon & Wed	1730-2030	60 hrs	€ 360
EE01715-5	Unit 5: Digital Electronics	-	-	Tue & Thur	1730-2030	60 hrs	€ 360
EE01715-6	Unit 6: Electrical Technology	-	-	Tue&Thur	1730-2031	60 hrs	€ 360
EE02011	<b>Renewable Energy Systems &amp; PV Installation Single Phase <sup>1</sup></b>	4	4	Tue & Fri	1800-2030	60 hrs	€ 375
EE012117	<b>Renewable Energy Systems &amp; PV Installation Three Phase <sup>1</sup> (This module is a top-up of the course Renewable Energy Systems &amp; PV Installation Single Phase</b>	4	1	Tue & Fri	1800-2100	10 hrs	€ 60
EE00312P	<b>Basic Electrical Installation</b>			Wed & Fri	1730-2030	40 hrs	€ 140
EE01015P	<b>Electrical Installations 1 - leading to Authorisation A</b>			Mon & Thur	1800-2000	136 hrs	€ 305
EE01015P	<b>Electrical Installations 1 - leading to Authorisation A</b>			Tue & Fri	1800-2000	136 hrs	€ 305
EE01015P	<b>Electrical Installations 1 - leading to Authorisation A</b>			Sat	0830-1230	136 hrs	€ 305
EE01115P	<b>Electrical Installations 2 - leading to Authorisation B</b>			Mon, Wed & Fri	1730-2000	250 hrs	€ 595

All courses are held at MCAST Main Campus, Paola

<sup>1</sup> This course is also supported by the Energy & Environment Committee within the Malta Chamber of Commerce, Enterprise and Industry. In addition to this course, candidates holding an MQF Level 5 and Wireman's B may take a Three Phase Installers top-up module of 10 hours at an additional cost of €60.00 to be eligible for the PV Installation Certificate from MRA.

INSTITUTE OF  
**ENGINEERING AND TRANSPORT**

**MECHANICAL ENGINEERING**

COURSE NO.	COURSE TITLE	MGF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
ME02815	General Engineering Machine Tools Conventional Lathes and Milling - Introduction	2	4	Tue & Thur	1730-1930	40 hrs	€ 250
ME4A215P	MCAST Advanced Diploma in Manufacturing	4	90	Tue, Thur & Fri	1700-2000	4 years	€ 2,075 <sup>1</sup>
ME04215P	Automotive Refrigerant Handling Compliant with Regulation (EU) No 517/2014 & Regulation (EC) No 1005/2009			Tue & Thur	1700-2000	20 hrs	€ 240
ME04313P	Light Vehicle Automatic Transmission Gearbox			Tue & Thur	1700-2000	30 hrs	€ 250
ME03913P	Aluminium Alloys and Steels Welding Using TIG and MIG Processes			Mon & Thur	1730-1930	50 hrs	€ 410
ME01609P	General Engineering Machine Tools Conventional Lathes and Milling - Advanced			Sat	0800-1200	60 hrs	€ 495
ME02009P	Machine Tools & Benchfittings - Basic			Tue & Thur	1730-1930	40 hrs	€ 170
ME04113P	Motor Vehicle Basic Familiarisation Course on Light Vehicles			Tue & Thur	1730-1930	22 hrs	€ 150
ME04415P	General Familiarisation Course - Boeing 737 Classic			Tue & Thur	1700-2000	30 hrs	€ 265
ME04515P	General Familiarisation Course - Boeing 737 NG			Tue & Thur	1700-2000	30 hrs	€ 265
ME04615P	General Familiarisation Course - Airbus A320			Tue & Thur	1700-2000	30 hrs	€ 265
ME04715P	General Familiarisation Course - Airbus A330			Tue & Thur	1700-2000	30 hrs	€ 265
ME03010-1P	Taxi Driver and Area Knowledge Certificate (TDAKC) TM App. Mod 1-5			4 days	0800-1800	46 hrs	€ 195
ME03010-2P	Taxi Driver and Area Knowledge Certificate (TDAKC) TM App. Mod 6 (Optional)			1 day	1630-1930	3 hrs	Free of charge
ME03112P	CPC in Transport of Goods by Road (Operator Licence – National)			Mon to Fri	1630-2030	41 hrs	€ 175
ME03212P	CPC in Transport of Goods by Road (Operator Licence – International)				1630-2030	33 hrs	€ 210
ME03712P	CPC in Passenger Transport (Operator Licence – National)				1200-2000	36 hrs	€ 165
ME03812P	CPC in Passenger Transport (Operator Licence – International)				1200-2000	30 hrs	€ 280
ME03315P	CPC for Drivers of Passenger Transport (Cat. D) Vehicles – Initial Training			2 to 3 times weekly or Saturday	1630-2030	63 hrs	€ 145
ME03415P	CPC for Drivers of Passenger Transport (Cat. D) Vehicles – Periodic Training				0800-1530	35 hrs	€ 95
ME03515P	CPC for Drivers of Goods Transport (Cat. C) Vehicles – Initial Training				1630-2030	63 hrs	€ 145
ME03615P	CPC for Drivers of Goods Transport (Cat. C) Vehicles – Periodic Training				0800-1530	35 hrs	€ 95

*All courses are held at MCAST Main Campus, Paola*  
**1** Course fee can be paid in installments.

INSTITUTE OF  
**ENGINEERING AND TRANSPORT**

MARITIME TRAINING CENTRE - STCW COURSES

COURSE NO.	COURSE TITLE	Maritime Reference Number	Contact Hours	Duration in days	Fee
MI00109P	Advanced Fire Fighting	MI/AFF	30 hrs	5 days	€ 495
MI02013P	Elementary First Aid	MI/EFA	16.5 hrs	2.5 days	€ 120
MI02309P	Fire Prevention and Fire Fighting	MI/FPFF	15 hrs	2.5 days	€ 120
MI02409P	GMDSS GOC	MI/GMDSS/GOC	132 hrs	5 weeks	€ 1,025
MI02509P	GMDSS ROC	MI/GMDSS/ROC	48 hrs	7 days	€ 485
MI02814P	Medical First Aid	MI/MFA	32 hrs	5 days	€ 360
MI03009P	Personal Safety and Social Responsibility	MI/PSSR	14 hrs	2 days	€ 110
MI03109P	Personal Survival Techniques	MI/PST	13.25 hrs	2 days	€ 155
MI03614P	Proficiency in Survival Craft and Rescue Boats	MI/PSCRB	31.5 hrs	5 days	€ 220
MI04714P	Security Awareness Course	MI/SA	4 hrs	1 day	€ 70
MI04814P	Security Training for Seafarers with Designated Security Duties	MI/STSDSD	10.5 hrs	2 days	€ 120
MI05217P	ECDIS Generic Course	NEW MI/ECDIS	40 hrs	5 days	€ 900
MI00309P	Basic First Aid	MI/FAB4	4 hrs	1 day	€ 15
MI04316P	Basic Seamanship and Safe Boathandling	MI/MC	24 hrs	Tue&Wed 1700-2000 Thur & Frid 1500-2100 Sat 0800 - 1430	€ 155
MI00515P	Commercial Vessel Code of Practice	MI/CVCP4	4 hrs	1 day	€ 25
MI00614P	Commercial Vessel Engine Driver Grade 1 1	MI/EDVR1	38 hrs	10 days	€ 240
MI00714P	Commercial Vessel Engine Driver Grade 2 1	MI/EDVR2	31 hrs	10 days	€ 205
MI00814P	Commercial Vessel Engine Driver Grade 3 1	MI/EDVR3	21 hrs	7 days	€ 155
MI00914P	Commercial Vessel Engineer 1	MI/ENGINEER	78 hrs	20 days	€ 485
MI01014P	Commercial Vessel Master 1	MI/MASTER	67 hrs	17 days	€ 535
MI01114P	Commercial Vessel Mate 1	MI/MATE	62 hrs	17 days	€ 450
MI01214P	Commercial Vessel Boatman 1	MI/BO	28 hrs	7 days	€ 130
MI01309P	Commercial Vessel Boatmaster Grade 1 1	MI/BM1	39 hrs	10 days	€ 240
MI01414P	Commercial Vessel Boatmaster Grade 2 1	MI/BM2	43 hrs	10 days	€ 220
MI01509P	Commercial Vessel General Purpose Hand	MI/GPH	20 hrs	5 days	€ 95
MI01614P	Company Security Officer	MI/CSO	18 hrs	3 days	€ 385
MI01909P	Efficient Deck Hand	MI/EDH	37.5 hrs	5 days	€ 155
MI02209P	Fire Awareness	MI/FFA4	4 hrs	1 day	€ 25
MI02909P	Occupational Health and Safety	MI/OHS4	4 hrs	1 day	€ 15
MI03214P	Port Facility Security Officer	MI/PFSO	18 hrs	3 days	€ 385
MI03314P	Port Work Induction Course	MI/PW	40 hrs	2 weeks	€ 240
MI03413P	Port Work Foreman Course	MI/PWF	30 hrs	9 days	€ 175
MI03509P	Practical Boathandling	MI/PBH4	4 hrs	1 day	€ 35
MI03714P	Risk Assessment	MI/RA	10 hrs	2 days	€ 85
MI03809P	Rope Access Level 1	MI/ropeaccess1	40 hrs	5 days	€ 1,035
MI03909P	Rope Access Level 2	MI/ropeaccess2	40 hrs	5 days	€ 1,035
MI04413P	VHF Short Range Certificate	MI/VHF	24 hrs	5 days	€ 145
MI04213P	Yachtmaster (Offshore)	MI/YMOff	130 hrs	3 months	€ 400

All Courses are held at MCAST Campus, Kalkara

1 These courses may optionally be provided for Individual Tuition. Please contact the Office of Part-Time Courses for details.

# INSTITUTE OF COMMUNITY SERVICES

COURSE NO.	COURSE TITLE	MGF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
CS03711	Working with Children with Additional Needs	3	5	Mon	1700-1930	42 hrs	€ 190
CS04211	Caring for Children and Young People <sup>1</sup>	5	9 <sup>5</sup>	Thur	1700-2000	60 hrs	€ 240
CS04310	Managing Challenging Behaviour	5	9 <sup>5</sup>	Wed	1730-1930	60 hrs	€ 240
CS05412	Children's Learning Activities and Play	4	9	Tue & Thur	1700-2000	120 hrs	€ 360
CS05613	Emotional Intelligence in Relationships	4	4	Wed	1700-1900	60 hrs	€ 245
CS06114	Maltese Sign Language and Deaf Culture	5	4 <sup>5</sup>	Mon	1730-1930	40 hrs	€ 245
CS06615	Salon Management	4	4	Mon	1700-1930	60 hrs	€ 360
CS03115P	Haircutting Techniques - Advanced	4	2	Mon	1700-1900	16 hrs	€ 85
CS03315P	Nutrition - Introduction	3	3	Wed	1730-1930	20 hrs	€ 95
CS03415P	Sport Psychology - Introduction	3	2	Tue	1800-2000	16 hrs	€ 85
CS03515P	Sport Psychology - Part 2 <sup>2</sup>	3	2	Tue	1800-2000	16 hrs	€ 110
CS03615P	Upstyles	4	2	Thur	1700-1900	12 hrs	€ 85
CS03915P	Beauty Therapy - Introduction	2	4	Tue	1730-1930	30 hrs	€ 225
CS04015P	Make-Up Techniques	2	3	Mon	1730-1930	30 hrs	€ 145
CS04015P	Make-Up Techniques	2	3	Thur	1730-1930	30 hrs	€ 145
CS04115P	Make-Up Techniques - Advanced	3	3	Wed	1730-1930	30 hrs	€ 145
CS05215P	Basic Haircutting Techniques	3	2	Tue	1700-1900	20 hrs	€ 195
CS06014P	Braiding Updos	3	2	Thur	1700-1900	16 hrs	€ 105
CS07017	Introduction to Emergent Curriculum Approach in the Early Years <b>NEW</b>	5	3 <sup>5</sup>	Mon	1700-1930	45 hrs	€ 345
CS07117	Inclusive Practices for Highly Able and Gifted Learners in the Classroom <b>NEW</b>	5	4 <sup>5</sup>	Wed	1700-1930	60 hrs	€ 430
CS07217	Creativity in the Early Years 3 <b>NEW</b>	5	3 <sup>5</sup>	Mon	1700-1930	45 hrs	€ 345
CS07317	MCAST Award in Children's Care, Learning and Development <b>NEW</b>	4	60	Mon, Wed & Frid	1700-2000	570 hrs <sup>6</sup>	€ 1,280
CS05512P	Basic Barbering Techniques (Gents Haircutting)			Tue	1730-1930	16 hrs	€ 140
CS01715P	Maltese Sign Language - Introduction			Thur	1730-1930	30 hrs	€ 120
CS01815P	Maltese Sign Language - Intermediate <sup>4</sup>			Fri	1730-1930	30 hrs	€ 120
CS02309P	Theatrical Make Up and Special Effects <sup>3</sup>			Mon & Wed	1800-2000	30 hrs	€ 120
CS05715P	Conflict Resolution Strategies			Fri	1700-1900	30 hrs	€ 150
CS05814P	Techniques in Colour Correction			Wed	1700-1900	10 hrs	€ 180
CS06415P	Face & Body Painting Techniques			Fri	1730-1930	30 hrs	€ 225
CS06515P	Complete Nail Art Course			Mon & Wed	1730-1930	24 hrs	€ 225
CS06917P	Fitness Training <b>NEW</b>			Mon & Wed	1800-1700	24 hrs	€ 190
MG2117021	Award in Inclusive Education - 10 week course	4	16	TBC	1630-2000	105 hrs <sup>7</sup>	€ 340
MG2114011	Certificate in Inclusive Education For Learning Support Assistant - 20 week course	5	30 <sup>5</sup>	TBC	1630-2000	140 hrs	€ 350
MG2115014	Higher Certificate in Inclusive Education - 30 week course	5	30 <sup>5</sup>	TBC	1630-2000	161 hrs	€ 500

All courses are held at MCAST Main Campus, Paola

<sup>1</sup> This course will enhance the knowledge and skills of individuals who are already working or who intend to work as care workers with children and young people within residential settings. <sup>2</sup> Course will start once Sport Psychology - Introduction is completed. <sup>3</sup> Course will start in February 2018. <sup>4</sup> Course will start once Maltese Sign Language - Introduction is completed. <sup>5</sup> ECTS. <sup>6</sup> 360 hrs will be allocated for theory sessions and 210 hrs for placement phase.

<sup>7</sup> This excludes a work-placement period of 1 week, which is mandatory.

INSTITUTE OF  
**INFORMATION AND COMMUNICATION TECHNOLOGY**

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
IT03213	<b>Computer Technician Course</b>	3	10	Tue & Thur	1730-2000	90 hrs	€ 315
IT03512	<b>MCAST Award in Network Design and Infrastructure</b>	4	12	-	-	-	-
IT03512-1	Unit 1: Network Fundamentals	4	6	Mon & Wed	1700-2000	60 hrs	€ 390
IT03512-2	Unit 2: Advanced Networking Technologies	4	6	Mon & Wed	1700-2000	60 hrs	€ 390
IT03612	<b>MCAST Award in Software Development using Visual C# .NET</b>	4	7	-	-	-	-
IT03612-1	Unit 1: Object Oriented Programming - Introduction	4	2	Mon & Wed	1800-2000	25 hrs	€ 145
IT03612-2	Unit 2: Windows Programming with .NET	4	2	Mon & Wed	1800-2000	25 hrs	€ 145
IT03612-3	Unit 3: Databases Programming with .NET - Advanced	4	2	Mon & Wed	1800-2000	20 hrs	€ 120
IT03612-4	Unit 4: Using Windows Presentation Foundation	4	1	Mon & Wed	1800-2000	10 hrs	€ 60
IT04914	<b>MCAST Award in Developing Applications for the Java Platform</b>	4	6	-	-	-	-
IT04914-1	Unit 1: Fundamentals of the Java Programming Language	4	2	Mon & Wed	1800-2000	25 hrs	€ 185
IT04914-2	Unit 2: Building Database Driven Applications with Java	4	2	Mon & Wed	1800-2000	30 hrs	€ 220
IT04914-3	Unit 3: Java Web Programming	4	2	Mon & Wed	1800-2000	30 hrs	€ 220
IT03812	<b>MCAST Award in Dynamic Web Development Using PHP</b>	4	9	-	-	-	-
IT03812-1	Unit 1: PHP - Introduction	4	3	Tue & Thur	1800-2000	30 hrs	€ 180
IT03812-2	Unit 2: Object Oriented Programming with PHP and Databases	4	3	Tue & Thur	1800-2000	30 hrs	€ 180
IT03812-3	Unit 3: Secure PHP Web Development	4	3	Tue & Thur	1800-2000	30 hrs	€ 180
IT03912	<b>MCAST Award in Adobe Photoshop Expert</b>	4	7	-	-	-	-
IT03912-1	Unit 1: Photoshop Module 1	4	2	Tue & Thur	1800-2000	24 hrs	€ 155
IT03912-2	Unit 2: Photoshop Module 2	4	3	Tue & Thur	1800-2000	30 hrs	€ 220
IT03912-3	Unit 3: Adobe Certificate (ACE)	4	2	Tue & Thur	1800-2000	20 hrs	€ 160
IT04012	<b>MCAST Award in Building a Website</b>	4	6	-	-	-	-
IT04012-1	Unit 1: Building a Website - Introduction	4	2	Mon & Wed	1800-2000	25 hrs	€ 150
IT04012-2	Unit 2: Building a Website - Intermediate	4	2	Mon & Wed	1800-2000	25 hrs	€ 150
IT04012-3	Unit 3: Building a Website - Advanced	4	2	Mon & Wed	1800-2000	25 hrs	€ 150

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
IT05517	<b>MCAST Award in Mobile Application Development</b> <b>NEW</b>	5	9	-	-	-	-
IT05517-1	Unit 1: Mobile Application Development - Introduction	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05517-2	Unit 2: Mobile Application Development - Intermediate	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05517-3	Unit 3: Mobile Application Development - Advanced	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05617	<b>MCAST Award in Database Development</b> <b>NEW</b>	5	9	-	-	-	-
IT05617-1	Unit 1: Database Development - Introduction	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05617-2	Unit 2: Database Development - Intermediate	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05617-3	Unit 3: Database Development - Advanced	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05717	<b>MCAST Award in Games Development</b> <b>NEW</b>	5	9	-	-	-	-
IT05717-1	Unit 1: Games Development - Introduction	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05717-2	Unit 2: Games Development - Intermediate	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05717-3	Unit 3: Games Development - Advanced	5	3	Mon & Wed	1800-2000	24 hrs	€ 260
IT05917	<b>Programming in Python</b> <b>NEW</b>	4	3	Mon & Wed	1800-2000	24 hrs	€ 280
IT06017	<b>Programming in C</b> <b>NEW</b>	4	3	Tue & Thur	1800-2000	24 hrs	€ 280
IT06117	<b>Raspberry Pi</b> <b>NEW</b>	4	3	Mon & Wed	1800-2000	24 hrs	€ 280
IT06217	<b>Content Management Systems - Wordpress</b> <b>NEW</b>	3	3	Mon & Wed	1800-2001	26 hrs	€ 300
IT05015	<b>ECDL Advanced</b> <sup>1</sup>	4	4	Mon & Thur	1800-2000	60 hrs	€ 480
IT01009P	<b>CISCO CCNA</b>			Tue & Thur	1700-2000	200 hrs	€ 850 <sup>2</sup>
IT05214P	<b>Fiber Optics - Introduction</b>			Tue & Thur	1730-1930	25 hrs	€ 350
IT05314P	<b>Fiber Optics - Advanced</b>			Mon & Wed	1730-1930	35 hrs	€ 495
IT01109P	<b>Computer Skills for Adults - pre ECDL</b>			Wed	1730-1930	20 hrs	€ 95
IT05415	<b>Microsoft Dynamics - NAV</b>			-	-	-	-
IT05415-1	Microsoft Dynamics NAV - Installation and Configuration			Tue & Thur	1800-2000	30 hrs	€ 265
IT05415-2	Microsoft Dynamics NAV - Development			Mon & Wed	1700-2000	60 hrs	TBC*
IT05415-3	Microsoft Dynamics NAV - Finance			Will be offered in March 2018			

All courses are held at MCAST Main Campus, Paola

<sup>1</sup> Exam fees are not included in course fee. <sup>2</sup> Course forms part of the Get Qualified Scheme.

COURSE NO.	COURSE TITLE	MGF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
IT03612	<b>MCAST Award in Software Development using Visual C# .NET</b>	4	7	-	-	-	-
IT03612-1	Unit 1: Object Oriented Programming - Introduction	4	2	Tue & Thur	1700-1900	25 hrs	€ 145
IT04914	<b>MCAST Award in Developing Applications of the Java Programming</b>	4	6	-	-	-	-
IT04914-1	Unit 1: Fundamentals of the Java Programming Language	4	2	Mon & Wed	1700-1900	25 hrs	€ 185
IT04012	<b>MCAST Award in Building a Website</b>	4	6	-	-	-	-
IT04012-1	Unit 1: Building a Website - Introduction	4	2	Tue & Thur	1700-1900	25 hrs	€ 150
IT04012-2	Unit 2: Building a Website - Intermediate	4	2	Tue & Thur	1700-1900	25 hrs	€ 150
IT04012-3	Unit 3: Building a Website - Advanced	4	2	Tue & Thur	1700-1900	25 hrs	€ 150
IT03912	<b>MCAST Award in Adobe Photoshop Expert</b>	4	7	-	-	-	-
IT03912-1	Unit 1: Photoshop Module 1	4	2	Mon & Wed	1700-1900	24hrs	€ 155
IT03213	<b>Computer Technician Course</b>	3	10	Tue & Thur	1700-1900	90 hrs	€ 315
ME02811	<b>General Engineering Machine Tools Conventional Lathes and Milling - Introduction</b>	2	4	Mon & Fri	1700-1900	40 hrs	€ 250
EE01715	<b>MCAST Award in Microelectronics</b>	4	24	-	-	-	-
IT04112-1	Unit 3: Microcontrollers - Introduction	4	4	Thu & Fri	1700-2000	60 hrs	€ 360
CS06114	<b>Maltese Sign Language and Deaf Culture 1</b>	5	4 <sup>7</sup>	Sat	0900-1315	40 hrs	€ 245
CS04015P	<b>Make-up Techniques</b>	2	3	Tue	1700-1900	30 hrs	€ 145
CS04115P	<b>Make-Up Techniques - Advanced</b>	3	3	Thur	1700-1900	30 hrs	€ 145
CS05215P	<b>Basic Haircutting Techniques</b>	3	2	Mon	1700-1900	20 hrs	€ 195
CS03115P	<b>Haircutting Techniques - Advanced 2</b>	4	2	Mon	1700-1900	16hrs	€ 85
CS03615P	<b>Upstyles</b>	4	2	Wed	1700-1900	12 hrs	€ 85
CE03315	<b>Basic Manual Metal Arc Welding (MMA)</b>	2	4	Wed & Fri	1700-2000	40 hrs	€ 405
CE02911	<b>Manual Metal Arc Welding (MMA)</b>	3	4	Mon, Wed & Fri	1700-2000	60 hrs	€ 530
CE03115	<b>Metal Inert Gas (MIG) Welding</b>	2	4	Wed & Fri	1700-2000	40 hrs	€ 370
CE03715	<b>Tungsten Inert Gas (TIG) Welding</b>	2	4	Wed & Fri	1700-2000	40 hrs	€ 810
AD03117	<b>AutoCAD 2D - Basic</b>	3	3	Sat	0830-1300	20 hrs	€ 95
AD03217	<b>AutoCAD 2D - Advanced <sup>4</sup></b>	4	3	Sat	0830-1300	20 hrs	€ 95
AD03317	<b>AutoCAD 3D - Basic <sup>5</sup></b>	5	3	Sat	0830-1300	20 hrs	€ 95
CE05317	<b>Dry Stone Wall Restoration (Restawr tal-Hitan tas-Sejjieh)</b>	2	1	Sat 8	0830-1330	20 hrs	€ 80
AD03417	<b>Drawing and Painting - Beginners</b>	1	2	Wed	1700-1900	26hrs	€ 190
AD03817	<b>Interior Design and Decoration I</b>	1	3	Sat	1000-1200	26hrs	€ 190



COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
CS01715P	Maltese Sign Language - Introduction			Sat	0900-1315	30 hrs	€ 120
CS01815P	Maltese Sign Language - Intermediate <sup>3</sup>			Sat	0900-1315	30 hrs	€ 120
CS05814P	Techniques in Colour Correction			Tue	1700-1900	10 hrs	€ 180
EE01015P	Electrical Installations 1 - Leading to Authorisation A			Mon & Wed	1800-2000	136 hrs	€ 305
EE01115P	Electrical Installations 2 - Leading to Authorisation B			Tue, Thu & Fri	1730-2000	250 hrs	€ 595
CE02609P	Welding Course - Introduction			Mon	1700-1900	36 hrs	€ 375
CE01609P	Stone Mason's Course (Leading to Mason's Licence) - Part 1			Sat <sup>8</sup>	0830-1330	60hrs	€ 480
CE01709P	Stone Mason's Course (Leading to Mason's Licence) - Part 2 <sup>6</sup>			Sat <sup>8</sup>	0830-1330	60hrs	€ 480
AD05912P	Adobe After Effects as an Editing Tool			Fri	1700-1900	24 hrs	€ 175
AD06413P	Photography - Introduction			Sat	0900-1100	26 hrs	€ 190
MG2117021	Award in Inclusive Education - 10 week course	4	16	Sat	0900-1630	105 hrs <sup>8</sup>	€ 340
MG2114011	Certificate in Inclusive Education For Learning Support Assistant 20 week course	5	30 <sup>7</sup>	Sat	0900-1630	140 hrs	€ 350
MG2115014	Higher Certificate in Inclusive Education 30 week course	5	30 <sup>7</sup>	Sat	0900-1630	161 hrs	€ 500

All courses are held at MCAST Gozo Campus, Ghajnsielem

<sup>1</sup> Course will commence once the Maltese Sign Language - Introduction and Intermediate are completed or in lieu thereof. <sup>2</sup> Course will commence once the Basic Haircutting Techniques is completed. <sup>3</sup> Course will commence once the Maltese Sign Language - Introduction is completed. <sup>4</sup> Course will commence once the AutoCAD 2D - Basic is completed. <sup>5</sup> Course will commence once the AutoCAD 2D - Advanced is Completed. <sup>6</sup> Course will commence after Stone Mason's Course (Leading to Mason's Licence) - Part 1 is completed. <sup>7</sup> ECTS. <sup>8</sup> Days are subject to change. <sup>9</sup> This excludes a work-placement period of 1 week, which is mandatory.

## MG21 COURSES

COURSE NO.	COURSE TITLE	MQF Level	ECVET	DAY	TIME	CONTACT HOURS	FEE
MG2116012	Introduction to Business Start-Up	4	4	Thur & possibly Mon	1730-1930	60hrs	€ 245
MG2116013	Management skills for supervisor	4	4	Wed & possibly Thur	1730-1930	45hrs	€ 275
MG2115004	Implementing Quality Management Course <sup>1</sup>			Wed	1730-1930	20 hrs	€ 175
MG2115024	Internal Auditor Training Course <sup>1</sup>			Wed	1730-1930	24 hrs	€ 245
MG2116002	Food Handling (to obtain Licence B)			Tue & Wed	1700-2100	8 hrs	€ 20
				Sat	0830-1630		
MG2116003	Creative Writing			Mon	1800-2000	20 hrs	€ 150
MG2117030	An Introduction to Arabic <b>NEW</b>			Thur	1800-2000	48 hrs	€ 380
MG2117031	English for Foreigners <sup>2</sup> <b>NEW</b>			Tue	1730-1930	25 hrs	€ 195

All courses are held at the MCAST Main Campus, Paola.

<sup>1</sup> Venue to be confirmed. <sup>2</sup> Course will be held at MCAST Campus Paola and Targa Gap Mosta.

# MCAST

## DEGREE COURSES

COURSE REF.	COURSE TITLE	DAY	TIME	CONTACT HOURS	FEE
BC13116P	<b>Bachelor of Arts (Honours) in Business Management</b> <span style="background-color: black; color: white; padding: 2px;">NEW</span>	Mon,Fri & possibly Wed	1730-2030	4 yrs	€ 3,600 <sup>2</sup>
BC6-02-16P	<b>Bachelor of Science (Honours) in Financial Services Management</b>	Tue & Thur	1730-2030	5 yrs	€ 6,800 <sup>2</sup>
MG2115003	<b>CIPS - Diploma in Procurement and Supply (MQF Level 5)<sup>1</sup></b>	Mon & Wed	1730-2000	250 hrs	€ 2,150 <sup>2,3</sup>
AS00915	<b>MCAST Higher Diploma in Environment and Water Technology</b>	Mon,Wed & Fri	1700-2000	3 yrs	€ 3,150 <sup>2,3</sup>

COURSE REF.	COURSE TITLE	SEMESTERS	FEE PER SEMESTERS
AS6-02-15P	<b>Bachelor of Science (Honours) in Environmental Engineering</b>	10	€ 450 <sup>3</sup>
AS6-01-15P	<b>Bachelor of Science (Honours) in Chemical Technology</b>	10	€ 450 <sup>3</sup>
AS6-01-15PT	<b>Bachelor of Science (Honours) in Chemical Technology (Top Up)</b>	5	€ 450 <sup>3</sup>
CS6-01-15P	<b>Bachelor of Arts (Honours) in Health and Social Care (Management)</b>	10	€ 450 <sup>3</sup>
EE6-06-15P	<b>Bachelor of Engineering (Honours) in Electronics and Control Engineering</b>	11	€ 725 <sup>3</sup>
EE6-06-15PT	<b>Bachelor of Engineering (Honours) in Electronics and Control Engineering - Top Up</b>	5	€ 725 <sup>3</sup>
ME6-03-15P	<b>Bachelor of Engineering (Honours) in Mechanical Engineering (Plant)</b>	11	€ 725 <sup>3</sup>
ME6-03-15PT	<b>Bachelor of Engineering (Honours) in Mechanical Engineering (Plant) - Top Up</b>	5	€ 725 <sup>3</sup>
CE6-01-15P	<b>Bachelor of Science (Honours) in Building Services Engineering</b>	11	€ 725 <sup>3</sup>
CE6-03-15P	<b>Bachelor of Science (Honours) in Construction Engineering (Civil Engineering)</b>	11	€ 725 <sup>3</sup>
IT6-02-15P	<b>Bachelor of Science (Honours) in Software Development</b>	10	€ 450 <sup>3</sup>
IT6-02-15PT	<b>Bachelor of Science (Honours) in Software Development (Topup)</b>	5	€ 450 <sup>3</sup>
AD6-02-15P	<b>Bachelor of Arts (Honours) in Fine Arts</b>	10	€ 450 <sup>3</sup>
AD6-06-15P	<b>Bachelor of Arts (Honours) in Photography</b>	10	€ 450 <sup>3</sup>

<sup>1</sup> Course fee does not include CIPS student membership fee, textbooks and examinations fees. Lessons can be from 2 to 2.5hrs long depending on module. <sup>2</sup> Course fee can be paid in installments. <sup>3</sup> Course forms part of the Get Qualified Scheme. <sup>4</sup> Fee is for EU Nationals. Fee for Non EU Nationals is €8,600. <sup>5</sup> Fee is for EU Nationals. Fee for Non EU Nationals is €2,300. <sup>6</sup> Application for the Get Qualified Scheme has been submitted.

Upon achieving 120 ECTS of the degree programme, candidates may be eligible for Level 5 certification at Higher Diploma Level.

MCAST

# MASTER COURSES

COURSE NO.	COURSE TITLE	CONTACT HOURS	FEE
UC7-01-16P	MCAST MBA for the Small Business	3 yrs	€ 6,900 <sup>3</sup>
UC7-02-16P	MCAST -HAAGA HELIA Master of Business Informatics	3 yrs	€ 8,500 <sup>3</sup>

COURSE NO.	COURSE TITLE	CONTACT HOURS	FEE FOR NON-EU NATIONALS	FEE FOR NON-EU NATIONALS
UC7-03-17P	Masters by Research <b>NEW</b>	1½ yrs	€ 7,900 <sup>2,6</sup>	€ 8,600 <sup>2,6</sup>
UC7-04-17P	PG Certificate in Research Methods <b>NEW</b>	1 yr	€ 1,850 <sup>2,6</sup>	€ 2,300 <sup>2,6</sup>

<sup>1</sup> Course fee does not include CIPS student membership fee, textbooks and examinations fees. Lessons can be from 2 to 2.5hrs long depending on module. <sup>2</sup> Course fee can be paid in installments. <sup>3</sup> Course forms part of the Get Qualified Scheme. <sup>4</sup> Fee is for EU Nationals. Fee for Non EU Nationals is €8,600. <sup>5</sup> Fee is for EU Nationals. Fee for Non EU Nationals is €2,300. <sup>6</sup> Application for the Get Qualified Scheme has been submitted.

Upon achieving 120 ECTS of the degree programme, candidates may be eligible for Level 5 certification at Higher Diploma Level.

BE THE MASTER  
of your future

**CHECK OUT OUR MASTERS DEGREE**

# HOW TO APPLY

## Part-Time / Short Courses

### September 2017

Students aged 16+

The application form on page 23 of this booklet should be completed by prospective candidates and returned together with full payment to: **The Office of Part-Time Courses, MCAST Main Campus, New Students' House, Corradino Hill, Paola PLA 9032**. Application forms are also available from The Office of Part-Time Courses or via e-mail at [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

Applicants are requested to attach a photocopy of their ID Card (front and back) with their application form and payment. **Applications without full payment and photocopy of ID card are considered incomplete and will not be processed.**

### APPLICATIONS

Applications will be received at the Office of Part-Time Courses, MCAST Main Campus, New Students' House, Corradino Hill, Paola as follows:

**From Monday 21st August to Friday 1st September**  
**from 09.00hrs and 16:00hrs**

**From Monday 4th September to Thursday 7th September**  
**from 09.00hrs and 19:00hrs.**

### ONLINE APPLICATION

Prospective candidates may also apply online on [shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt) between **Monday 21st August and Saturday 30th September**. Please note that the course dates scheduled online are only indicative and the exact starting date of each course will be communicated to applicants by email from the Office of Part-Time Courses.

Further information can be obtained from:

- [shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt)
- 2398 7116 / 7777 / 7143
- [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)
- MCAST Part-Time Courses page on Facebook

### ENROLMENT CONDITIONS

- The College reserves the right not to run a course if there are insufficient applications or for any other reason deemed important by the College, in which case the College will inform the applicant that their application and payment will be transferred to the next launch date for the same course.
- The dates and times of courses shown on the Prospectus **are subject to change** by the Administration according to operational requirements. **No requests for refunds will be entertained because of such change.**
- Applications will be processed on a first-come, first-served basis.
- **No applications will be accepted without full payment.**
- Cheques are to be made payable to 'MCAST Gateway to Industry Ltd'.
- Kindly read the **CHECKOUT** conditions carefully before proceeding to submit an online application.
- Applicants are encouraged to view the course outline available on the website [shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt) or contact the Office of Part-Time Courses prior to applying for a course. The course outline also includes the specific course recommended pre-requisites and/or entry requirements.

# KIF TAPPLIKA

## Korsijiet Part-Time

### Settembru 2017

Għal studenti minn 16-il sena 'l fuq

Il-formola tal-applikazzjoni f'paġna 23 ta' dan il-ktejjeb trid tintela' u tintbagħat flimkien mal-ħlas kollu lill-**Uffiċju tal-Korsijiet Part-Time, Kampus Prinċipali tal-MCAST, Dar L-Istudenti, Telgħa ta' Kordin, Paola PLA 9032**. Il-Formola tal-Applikazzjoni tinkiseb ukoll mill-Uffiċju tal-Korsijiet Part-Time jew permezz tal-email [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

Mal-applikazzjoni u l-pagament l-applikanti huma mitluba jehmzu kopja tal-karta tal-identita' (quddiem u wara). **Applikazzjonijiet bla ħlas u mingħajr il-kopja tal-karta tal-identita' mhumiex meqjusa kompluti u għalhekk ma jiġux proċessati.**

### APPLIKAZZJONIJIET

L-applikazzjonijiet jintlaqgħu fl-Uffiċju tal-Korsijiet Part-Time, Kampus Prinċipali, Telgħa ta' Kordin, Paola kif indikat:

**mit-Tnejn 21 ta' Awissu, sal-Gimgha 1 ta' Settembru**  
**bejn it-09:00 ta' filgħodu sa l-16:00**

**mit-Tnejn 4 ta' Settembru sal-Hamis 7 ta' Settembru**  
**bejn it-09:00 ta' filgħodu sa 19:00**

### APPLIKAZZJONIJIET ONLINE

Applikanti prospettivi jistgħu japplikaw ukoll online fuq [shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt) mit-Tnejn 21 ta' Awissu sal-Gimgha 30 ta' Settembru 2017. Id-dati għall-bidu tal-kors li jidher online huma biss indikazzjoni. Id-dati propji jiġu kkomunikati lill-istudenti permezz ta' email li tintbagħat mill-Uffiċju tal-Korsijiet Part-Time.

Iktar informazzjoni tista' tinkiseb billi:

- [shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt)
- 2398 7116 / 7777 / 7143
- [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)
- paġna 'MCAST Part-Time Courses' fuq Facebook.

### KUNDIZZJONIJIET TAL-APPLIKAZZJONI

- Il-Kulleġġ jirriżerva d-dritt li jiddeċiedi li kors ma jinżammx jekk ma jkunx hemm domanda biżżejjed jew għal raġunijiet oħra ta' importanza għall-Kulleġġ. F'dak il-każ l-applikazzjoni kif ukoll il-pagament jiġu miżmuma sakemm il-kors jiftaħ.
- Id-dati u l-hinijiet tal-korsijiet murija fil-Prospett huma suġġetti għal bidla mill-Amministrazzjoni skond il-ħtiġijiet operattivi. **Ebda talba għal ħlas lura ma tkun ikkunsidrata minħabba bidliet bħal dawn.**
- L-applikazzjonijiet jiġu aċċettati fuq bażi 'first-come, first-served'.
- **L-ebda applikazzjoni ma tiġi aċċettata mingħajr pagament.**
- Iċ-ċekkijiet għandhom ikunu pagabbli lil 'MCAST Gateway to Industry Ltd'.
- Jekk jogħġbok aqra sew **il-kundizzjonijiet** qabel tħallas **online**.
- L-applikanti huma mħeġġa li jirreferu għad-dettalji tal-kors li jinsabu fuq is-sit elettroniku [shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt), jew li jikkuntattjaw lill-Uffiċju tal-Korsijiet Part-time qabel ma japplikaw għall-kors. Id-dettalji tal-kors jinkludu wkoll ir-rekwiżiti neċessarji biex wiehed jidhol għall-kors.

- **By default all listed courses are delivered in Maltese. Non Maltese speaking applicants are to contact the Office of Part-Time Courses before applying in order to verify whether the course can be delivered in English.**
- Senior citizens (aged 60+) are eligible to a 50% discount on part-time courses that are free from materials and consumables. Otherwise a discount of 25% would be applicable.
- MCAST full-time students will benefit from a 50% discount on part-time courses that are free from materials and consumables. Otherwise a discount of 25% would be applicable. Candidates are to present their valid Student Card to be eligible for the discount.
- Holders of disability card will also be eligible to a 50% discount on part-time courses that are free from materials and consumables. Otherwise a discount of 25% would be applicable. Applicants should seek guidance before applying for the course.
- No discounts apply for courses and programmes, registration and examination fees run for Foreign Awarding Bodies.
- No discounts apply for courses at MQF Levels 5, Level 6 and Level 7
- No discounts apply for courses with fees under €50

### GET QUALIFIED SCHEME

A number of MQF Level 5, Level 6 and Level 7 courses listed in this prospectus are entitled to a Tax Rebate under the Get Qualified Scheme. Please contact the Office of Part-Time Courses for details.

### MATURE STUDENTS

Students who satisfy the following conditions may apply for consideration to join MCAST programmes as mature students:

- Be in possession of the School Leaving Certificate
- Have, by the end of the current calendar year:
  - ▶ Attained the age of 23 years for entry to programmes at MQC Level 5, Level 6 and Level 7 on the National Qualifications Framework.
  - ▶ Attained the age of 21 years for entry to programmes at Level 4 on the National Qualifications Framework.
  - ▶ Attained the age of 19 years for entry to programmes at Level 3 on the National Qualifications Framework.
- Demonstrate that they stand to benefit and show that they are able to follow the programme through an interview held for the purpose.

Shortlisted persons will be called for an interview to assess their suitability for the chosen programme. The Selection Board may require candidates to undertake additional studies as part of their acceptance. The Board may recommend an alternative programme where it considers it appropriate. The Board reserves the right to evaluate the prospective candidate's competences through an assessment. Students are advised to contact the Office of Part-Time Courses to clarify any queries.

### CANCELLATION POLICY

- **The course fee is non-refundable for candidates who choose to withdraw their application.** However it may be transferred to another course of the applicant's preference. **This has to be done prior to the closing date of the application period. In exceptional circumstances an administration fee of €25 may be applied on cancellation.**
- A full refund of the fee will be affected by MCAST in the event that the College is unable to provide the course.

- **Il-korsijiet kollha msemija jingħataw bil-Malti. Applikanti li ma jikkellmox u ma jifhmux il-Malti, għandhom jikkuntattjaw l-Uffiċċju tal-Korsijiet Part-Time qabel ma japplikaw biex jikkonfermaw jekk il-kors hux ser isir bil-Malti jew bl-Ingliż.**

- Anzjani (età 60 +) huma eliġibbli għal skont ta' 50% fuq il-korsijiet *Part-Time* li ma għandhomx oġġetti ta' konsum u/jew materjali. F'każ li kors jinvolvi materjal u konsum, kandidati huma eliġibbli għal skont ta' 25%.
- Studenti li jattendu l-MCAST *full-time*, jiġu offruti 50% roħs fuq korsijiet *Part-Time* li ma għandhomx oġġetti ta' konsum u/jew materjali. F'każ li kors jinvolvi materjal u konsum, kandidati huma eliġibbli għal skont ta' 25%. Kandidati għandhom jipprezentaw l-*Student Card* waqt ir-registrazzjoni għall-roħs fil-prezz.
- Persuni b'diżabbiltà huma eliġibbli għal skont ta' 50% fuq il-korsijiet *Part-Time* li ma għandhomx oġġetti ta' konsum u/jew materjali. F'każ li kors jinvolvi materjal u konsum, kandidati huma eliġibbli għal skont ta' 25%.
- L-ebda skont ma japplika għal korsijiet, programmi, registrazzjoni u eżamijiet ta' entitajiet ta' ċertifikazzjoni barranin.
- L-ebda skont ma japplika għal-korsijiet f'livelli MQF 5, 6 u 7
- L-ebda skont ma japplika għal-korsijiet li jiswew anqas minn €50

### SKEMA GET QUALIFIED

Diversi Korsijiet f'livell 5, 6 u 7 f'dan il-ktejjeb jikkwalifikaw għal Tax Rebate taħt l-iskema Get Qualified. Inti mitlub tikkuntatja lill-Uffiċċju tal-Korsijiet Part-Time għal aktar dettalji.

### STUDENTI MATURI

L-istudenti li jissodisfaw il-kundizzjonijiet li ġejjin jistgħu japplikaw biex jiġu kkunsidrati biex jidhru l-MCAST bħala studenti maturi:

- Ikollhom iċ-Ċertifikat tat-Tmiem tal-Iskola Sekondarja
- Ikunu għalqu, sal-aħħar tal-istess sena kalendarja:
  - ▶ L-eta ta' 23 sena biex jidhru fi programmi fil-Livell 5, 6 u 7 tal-Qafas Nazzjonali tal-Kwalifiki.
  - ▶ L-eta ta' 21 sena biex jidhru fi programmi fil-Livell 4 tal-Qafas Nazzjonali tal-Kwalifiki.
  - ▶ L-eta ta' 19-il sena biex jidhru fi programmi fil-Livell 3 tal-Qafas Nazzjonali tal-Kwalifiki.
- Juru li jistgħu jibbenefikaw u kapaċi jsegwu l-kors waqt intervista li ssirillhom apposta.

L-istudenti magħżula jiġu msejja għal intervista biex jiġi stabbilit jekk il-kors huwiex addattat għalihom. Il-Bord tal-Għażla jista' jitlob lil dawk magħżula biex joqogħdu għal studji addizzjonali bħala kundizzjoni tal-għażla. Il-Bord jista' jirrakkomanda kors aktar addattat għall-applikant. L-istudenti huma mħegga biex javviċinaw Uffiċċju tal-Korsijiet Part-Time għal kull mistoqsija li jista' jkollhom.

### THASSIR TA' APPLIKAZZJONIJIET

- **L-applikanti li jhassru l-applikazzjoni tagħhom ma jingħatawx il-ħlas lura** iżda jkunu jistgħu jitransferixxu l-pagament tagħhom għal kors ieħor. **Dan irid isir qabel id-data tal-għeluq tal-applikazzjonijiet. F' ċirkustanzi ta' raġuni valida pagament ta' €25 jista' jiġi applikat meta l-applikazzjoni tiġi kkancellata.**
- L-applikanti jingħataw lura l-ħlas li jkunu għamlu f'każ li l-Kulleġġ jiddeciedi li l-kors ma jinżammx.

## COURSE NOTES AND MATERIALS

Where possible all course notes will be provided by the College. For further details kindly contact us on **2398 7116 / 7777 / 7143** or email [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

## FREE USE OF MCAST LIBRARY

All registered part-time students are eligible to make use of MCAST's six libraries for free throughout the duration of the course. For more information, visit the website: <http://www.mcast.edu.mt/171>

## PROGRAMMES AND OTHER FOREIGN AWARDDING BODIES

It is the responsibility of the student to ensure that applications for examinations are duly filled in and submitted at the corresponding Institute. Late applications will be subject to a 'late application fee'.

## RUNNING OF COURSES

To all eligible applicants:

### 1. Course Starting Date

All eligible applicants shall receive an **email** indicating the starting date and venue. **Dates scheduled on the MCAST website are only indicative. Candidates are responsible to provide valid email addresses and to check their email for messages regularly. Once MCAST records that an email notification has been sent to a candidate, the responsibility rests on the candidate to note the course starting date and other details.**

### 2. Cancellation of Lectures

Cancellation of lectures will be communicated to students via SMS on the mobile number indicated on the application form.

## COURSE EXAMINATIONS AND CERTIFICATION

Successful completion of courses certified by MCAST entitles the student to either a 'Certificate of Attendance' or a 'Certificate of Achievement'. Further information on which type of certificate one can achieve can be obtained from the course outline available on [shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt)

### 1. Certificate of Attendance

**A certificate will be issued if attendance exceeds 80% of course duration.**

### 2. Certificate of Achievement

To obtain a Certificate of Achievement, a student must;

- **Attend a minimum of 80% of the course**
- **Pass successfully the test/assessment.**

**A student will not be eligible to sit for the final test/assessment if he/she has not attended 80% of the course.**

**Candidates who wish to receive their certificate by post can do so at a fee of €4 to cover mailing costs.**

## FULL CERTIFICATION

Courses to which a MCAST Level and number of ECTS/ECVET have been assigned can be used as building blocks leading to a full Certification.

As an example, it may be possible to take separate units at Level 4 in engineering totalling up to 30 credits and thus qualify for a Level 4 Certificate in Engineering. The combination of units needs to be approved by MCAST.

Units can also be taken separately and in such cases a single unit certificate will be issued after successful completion of the unit.

More information can be obtained from the Office of Part-Time Courses by calling on numbers **2398 7116 / 7777 / 7143** or e-mail [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

## NOTI U MATERJAL TAL-KORS

Sakemm ikun possibbli, in-noti tal-kors jipprovdihom il-Kulleġġ. Għal aktar dettalji jekk jogħġbok ċempel fuq **2398 7116 / 7777 / 7143** jew ibgħat email fuq [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

## UŻU TAL-LIBRERIJA TAL-MCAST B'XEJN

Tul il-kors l-istudenti part-time jistgħu jagħmlu użu mis-sitt libreriji tal-MCAST mingħajr ebda ħlas. Iktar informazzjoni tista' tinkiseb minn [www.mcast.edu.mt/MainMenu/Library.aspx](http://www.mcast.edu.mt/MainMenu/Library.aspx)

## PROGRAMMI U ENTITAJIET TA' CERTIFIKAZZJONI BARRANIN OHRAJN

Hija r-responsabilita' tal-istudent li jara li japplika għall-eżamijiet fil-ħin, u li jgħaddi l-applikazzjoni tiegħu fl-Istitut fejn jattendi fiż-żmien stipulat. Applikazzjonijiet li jaslu tard jehlu penali.

## ANDAMENT TAL-KORS

Lill-applikanti eligibbli kollha:

### 1. Bidu tal-Kors

L-applikanti eligibbli jirċievu *email* uffiċjali fejn ikunu mgħarrfa meta u fejn ser isir il-kors. **Id-dati li jidhru fuq is-sit tal-MCAST huma biss indikattivi u jeħtieġu konferma.** Il-kandidati huma mitluba jipprovdu *email address* u mitluba ukoll jiccekjaw l-*email* tagħhom b'mod regolari. La darba l-MCAST tirrekordja li ntbagħtet notifika lil kandidat, hija r-responsabilita' tal-kandidat li jjeħu nota tad-data ta' bidu tal-kors u dettalji oħra.

### 2. Thassir ta' lezzjonijiet

F'każ li lezzjoni titħassar, l-istudenti jgħu mgħarrfa permezz ta' messaġġ fuq in-numru tal-mobajl li jkun tnizzel fuq il-formola tal-applikazzjoni.

## EŻAMIJET U ĊERTIFIKAZZJONI TAL-KORSIJET

Applikanti li jtemmu b'suċċess korsijiet Part-time offriti mill-MCAST, huma intitolati għal Ċertifikat ta' *Attendenza* jew *Certificate of Achievement*. Iktar informazzjoni tinkiseb mill-Uffiċċju tal-Korsijiet Part-Time billi ċempel **2398 7116 / 7777 / 7143** jew email [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

### 1. Ċertifikat ta' *Attendenza*

**Ċertifikat jingħata lil dawk li jattendu għal iktar minn 80% tal-ħin tal-kors.**

### 2. Eżamijiet

Biex jingħata '*Certificate of Achievement*', applikant irid;

- **Jattendi għal 80% tal-kors**
- **Joqgħod għal u jgħaddi mill-eżami tal-kors**

**Studenti li ma jattendux għal 80% tal-ħin ta' *attendenza* ma jkunux eligibbli li jersqu għall-eżami finali tal-kors.**

**Studenti li jixtiequ jirċievu iċ-*certifikat bil-posta*, jistgħu jħallsu €4 u jintbghatilhom bil-posta reġistrata.**

## ĊERTIFIKAZZJONI

Korsijiet li ġew mogħtija Livell mill-MCAST kif ukoll ġew assenjati n-numru ta' ECTS/ECVET, jistgħu jservu ta' *holqa* f'katina li twassal biex persuna tikseb Ċertifikat jew Diploma.

Pereżempju, wieħed jista' jjeħu numru ta' unitajiet fl-inġinerija li jkunu kollha ta' Livell 4 u li bejniethom iġibu 30 krediti u hekk jikkwalifika għal Ċertifikat ta' Livell 4 fl-Inġinerija. It-taħlita tal-unitajiet tkun trid tiġi approvata mill-MCAST.

L-unitajiet jistgħu jittieħdu wkoll separatament u f'każijiet bħal dawn, l-istudent li jtemm il-kors b'suċċess jingħata *certifikat* għal dik l-unit partikolari.

Iktar informazzjoni tista' tinkiseb mill-Uffiċċju tal-Korsijiet Part-Time tal-MCAST billi ċempel fuq **2398 7116 / 7777 / 7143** jew ibgħat email fuq [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

# APPLICATION FORM PART-TIME COURSES SEPTEMBER 2017



## PERSONAL DETAILS

Surname:	Name:
I.D. No. / Passport No:	Address:
<input type="checkbox"/> Male <input type="checkbox"/> Female	
Nationality:	
Date of Birth:	Email:
Place of Birth:	Mobile no.:  Cancellation of lectures will be sent via SMS on this number
<input type="checkbox"/> I wish to receive my certificate by post at €4 Charge	Telephone No.:

## COURSE DETAILS

Name of Course:	
Should the above course not be held, kindly show your preference <input type="checkbox"/> Full Refund <input type="checkbox"/> Automatically opt for second preference (pls specify):	For <b>MARITIME</b> Part-time/Ancillary Courses only: Language: <input type="checkbox"/> Maltese <input type="checkbox"/> English

## FOR OFFICE USE

<input type="checkbox"/> I.D. Card	<input type="checkbox"/> Karta Anzjan	<input type="checkbox"/> Medical Cert.	<input type="checkbox"/> Police Conduct	<input type="checkbox"/> Driving Licence	<input type="checkbox"/> Other Cert.
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Together with the Application and payment, applicants are requested to attach a photocopy of the id Card (front and back). The Application fee is non-refundable for candidates who choose to withdraw their application. However, it may be transferred to another course of the applicant's preference. This has to be done prior to the closing date of the application period. In exceptional circumstances an administration fee of €25 may be applied on cancellation.

### SEND THE APPLICATION TO:

The Office of Part Time Courses  
MCAST Gateway to Industry Ltd.  
Administration Building, MCAST Main Campus  
Corradino Hill, Paola PLA9032

### PAYMENT:

Cheques should be made payable to **MCAST Gateway to Industry Ltd.**

### FURTHER DETAILS:

Please visit [www.mcast.edu.mt](http://www.mcast.edu.mt) or email us on [shortcourses@mcast.edu.mt](mailto:shortcourses@mcast.edu.mt)

## STUDENT AGREEMENT

- I agree to comply with College Regulations (as stated overleaf).
- I agree to MCAST processing personal data contained in this form for any purposes connected with my studies or for any legitimate reason.
- I agree that I have read the course outline and fulfill the entry requirements.
- I understand that by default all listed courses are delivered in Maltese unless otherwise indicated.

Signature:
Date:

*Loyalty Offer*

[shortcourses.mcast.edu.mt](http://shortcourses.mcast.edu.mt)

50%  
off

**BOOK YOUR PART-TIME  
COURSE FOR SEPTEMBER 2017  
NOW AND GET 5% OFF  
YOUR NEXT COURSE\***

\* Not in conjunction with any other offer or discount.  
Offer valid for March 2018 intake.